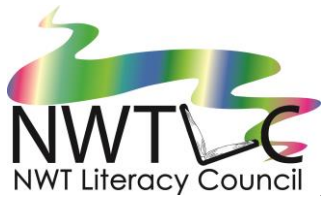


This application form must be filled out and handed in before funding can be given out. Applications must be received by November 15th, 2017.

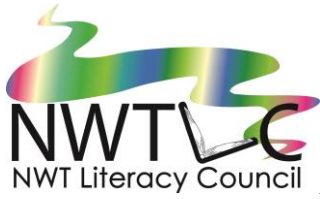
Criteria for Skill Builders for Youth Funding

- Your project must benefit youth aged 16 – 29.
- At least one person on your project must have Skill Builders for Youth embedding literacy and essential skills training from NWT Literacy Council.
- You must complete your project by March 31st, 2018.
- You must have access to a location with program facilities as well as space for other activities.
- You must submit a short report at the end of the project telling us how the project worked out and ways to improve it.
- There needs to be an organization involved with an established accountability framework. They would be taking on the responsibility of handling and reporting on funds. They must provide a general ledger report for these funds at the end of the program. They must have liability insurance and safety measures in place.
- You must be able to work with an evaluator to supply feedback on the project.
- We would like you to submit photos of at least one of your events.



Application for Skill Builders for Youth Funding 2017-2018

Name and Address	
<p>Today's date:</p> <p>Name of organization:</p>	<p>Who is managing the program?</p> <p>Who is delivering the program?</p> <p>To which organization should the cheque be made out?</p>
<p>Address:</p>	<p>Phone:</p> <p>Fax:</p> <p>E-mail:</p>
<p>Name of person with Skill Builders for Youth training:</p>	
<p>Where were they trained?</p>	<p>When?</p>
Information about your project	
<p>Program dates - if known. Applications are due by November 15th, 2017 and Programs must be completed by March 31st, 2018.</p>	
<p>Number of weeks:</p>	<p>Number of hours per week:</p>
<p>Program location in the community (i.e. Friendship Centre, daycare):</p>	



Expected number of participants:

Program choice: (check off the program you want to run)

- Learning in the Kitchen*
- Youth Literacy Nights*
- Telling Our Stories*

Embedded Literacy and Essential Skills (LES) activities.

Please list 5 LES activities you plan to do from the resource guides.

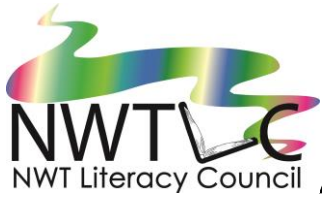
1.

2.

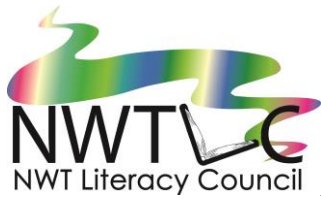
3.

4.

5.



Please briefly describe your project and identify your goals:



Your partners

Please list your partners and what they will do for the project.
I.e. School – will donate space for the program.

Submit your application

If you need help with your application or have any questions, please contact us by phone, fax or E-mail. Applications are due by November 15th, 2017. Return your form to:

**NWT Literacy Council
Box 761
Yellowknife, NWT
X1A 2N6**

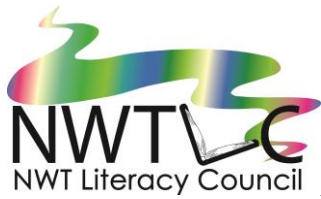
**Phone: 1-867-873-9262
Toll free : 1-866-599-6758
Fax: 1-867-873-2176
E-mail: emily@nwtliteracy.ca**



Application for Skill Builders for Youth Funding 2017-2018

Please fill in **ONE** of the following budget forms: The one on this page or the one on page 7.

Budget	Total	In Kind	Request
Space			
Salaries and Honoraria			
Materials and Supplies			
Other Costs (please list)			
Total			



Application for Skill Builders for Youth Funding 2017-2018

Budget	Total	In Kind	Request
Space:			
\$ _____ per week x _____ weeks			
Salaries and Honoraria:			
<i>Program planning, preparation and delivery:</i> _____ Number of facilitators x \$ _____ /hour x _____ weeks			
Supplies and Refreshments:			
Snacks: \$ _____ per week x _____ weeks			
Client Transportation (taxis) \$ _____ per week x _____ weeks			
Childcare (if needed for parents to participate) \$ _____ per week x _____ weeks			
Photocopying of program materials \$ _____ per week x _____ weeks			
Materials (books, tools, cooking equipment etc.) _____ books x _____ participants x \$ _____ / book			
Advertising: flyers, pamphlets, etc. _____ sets of pamphlets x \$ _____ / set _____ flyers x \$ _____ /flyer			
Groceries (for cooking program) _____ per week x _____ weeks			
Other Costs (please list)			
Total			